

In order to make sure we maximize your refund and get every tax credit and deduction you are entitled to, make sure you have all the receipts and income records that we will need.

To assist you in gathering this information, here is a checklist:

Slips

- All T4 slips (Employment Income)
- Employment insurance benefits (T4E)
- Interest, dividends, mutual funds (T3, T5)
- Tuition/education receipts (T2202A)
- Universal Child Care Benefit (RC62)
- Old Age Security and CPP benefits (T4A-OAS, T4AP)
- Other pensions and annuities (T4A)
- Social assistance payments (T5007)
- Worker's compensation benefits (T5007)
- All other information slips

Receipts

- RRSP contribution slips
- Support for a child, spouse or common-law partner
- Professional or union dues
- Tool expenses (Tradesperson)
- Medical expenses
- Transit pass receipts
- Charitable donations
- Political contributions

Receipts (continued)

- Child care expenses
- Adoption expenses
- Children's arts and sports programs
- Moving expenses
- Interest paid on student loans
- Office—In-home expenses
- Exams for professional certification

Other Documentation

- Notice of Assessment/Reassessment for prior year
- Prior year tax return (T1 general)
- Canada Revenue Agency correspondence
- Sale or deemed sale of stocks, bonds or real estate
- Northern residents deductions
- Rental income and expense records
- Business, farm or fishing income/expenses
- Automobile/Travel logbook and expenses
- Disability Tax Credit Certificate
- Declaration of Conditions of Employment (T2200)
- Volunteer Firefighters certification
- Proceeds of disposition of principal residence (NEW)